

2017 OHFA Multifamily Programs Annual Reporting Requirements



Types of OHFA Funding *

Documentation Required	Types of OHFA Funding *			
	Housing Tax Credit (HTC)***	Gap Financing**	Required if - Multifamily Bond Only	Capital Investment Program
2017 Tenant Data **** (Finalized Events in DevCo)	All 2017 Rental Activity	Gap Qualified Tenants		
2017 Tax Credit Annual Certification	if in First 15 years			
2017 Gap Financing Annual Certification				
2017 Extended Use Annual Certification	if in Extended Use			
2017 Multifamily Bond - Annual Certified Occupancy Report (Bond Only)				
Capital Investment Program - Annual Certified Unit Repair Report				
2017 Utility Allowances entered in DevCo				
2017 Annual Operating Survey	awards from 2001-2014 only			

Shaded box indicates a required certification or document.

* **All applicable requirements must be completed when there are multiple OHFA Funding Programs. (e.g. a property with Housing Tax Credits (in 1st 15yrs) and HOME funds must fulfill both the Gap Financing & Housing Tax Credit requirements).** If any unit is qualified during the reporting period, the owner is required to submit the Tenant Data and Annual Certification. If a project is sold during the reporting period, the owner of record at the end of the reporting period is responsible for the submitting the Tenant Data and Annual Certification.

** Gap Financing includes HDAP, HOME, Ohio Housing Trust Fund (OHTF), NSP, TCAP, R-TCAP, TCE, and FAF.

*** For Extended Use all current residents will be required by the end of the reporting year.

**** Tenant Data (events) must be entered into DevCo. For more information on DevCo review the DevCo Compliance User Guide, <http://www.ohiohome.org/compliance/devcohelp.aspx>.

Last revision updated which properties are required to submit the Annual Operating Survey.